***THREE PARTS of the PROCESS***

***to develop an IL/theory of change***

***(1) Analysis of the issue and changes sought***

*Key questions to think through at this point include:*

**WHAT IS THE ISSUE?**

* What is the issue to be addressed? (broad area)? Why is it an issue? Why now?
* What are the specific changes EU seeks to bring about/contribute to?
* Who will be affected? Key stakeholders? Key beneficiaries?
* What will success look like when this issue is addressed? For whom? By when?

**DEMAND**

* Nature and level of demand for the changes - What entity/who wants the change(s) and for what reason(s)?

***INFLUENCING FACTORS***

* Who are allies for these changes? Who will drive and champion these changes? (in order of priority)
* Who might resist the changes? (in order of priority) Why? How?
* What is the wider, relevant institutional environment already doing to address this issue/the changes?
* What influences this issue? (in order of priority)
  + local/national/operational/immediate/wider institutional or long-term factors
  + particular EU policies, priorities, resources, delivery mechanisms…

***(2) Exploration of possible options to address the issue***

Key questions:

* What are the EU’s various options for action to address this issue/contribute to these changes?

(Possible partners, modalities, instruments, size, time-frame, duration, mix of activities)

* What are the advantages and disadvantages of each option ?

(Draw on learning from other efforts to address the same issue. Earlier or those undertaken by other organisations)

* Which option should we pursue, and why?

***(3) Develop the IL/Theory of change for the chosen action to address the issue***

Key questions to think through in developing the specific IL/theory of change for the action, include:

* What specific action(s) does the EU propose to take? ie what will it do ? Rationale for this choice? (draw from part 2) (\*)
* Who are the key stakeholders, beneficiaries (draw from part 1) for each core aspect of the action? (\*)
* What is the overall hypothesis/IL/theory of change for making the overall desired changes happen? (\*\*\*)
* What are the specific steps in the results chain? (\*\*)
* What specific mechanisms, transformatory processes will transform one step into the next? (eg inputs into outputs, outputs into outcomes etc) (\*\*\*)
* What assumptions and risks underpin each step of the results chain? ie turning inputs into outputs, outputs into outcomes, outcomes into impact… identify any ‘killer’ assumptions. (\*\*\*)
* What evidence, and quality of evidence, underpins each assumption? (\*\*\*)
* What are the core operational components? (\*\*)
  + When will all this happen? How long will it take? (\*\*)
  + Will all the action move forward at the same pace over the duration? (\*\*\*)
  + With what modality (eg budget support, project….? (\*\*)
  + With what instruments (eg DCI, EIDHR etc…? (\*\*)
  + With what human and financial resources? (\*\*)
* How will success be measured? When and how will beneficiaries be invited to feedback on progress? (\*\*)

(\*) draw from earlier process

(\*\*) aspects specifically related to IL/theory of change

(\*\*\*) already in the LF M development process